



**First Quarter Board of Directors Meeting  
Friday, March 10, 2023 10:30 - 12 PM  
Steptoe & Johnson, 400 White Oaks Blvd, Bridgeport, WV 26330**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/88050128628?pwd=bU9veUNidEVCT0JSYXVRVHBZa2VYUT09>

**Meeting ID: 880 5012 8628**

**Passcode: 832815**

**One tap mobile**

**+13017158592,,88050128628#,,,,\*832815# US (Washington DC)**

[View the Meeting Packet](#)

**Board Members:** Marian Clowes (Chair), Elizabeth Pellegrin (Vice-Chair) Mike Lewis (Treasurer), Janell Ray (Secretary), Dena Cushman, Michelle Foster, Brock Malcolm, Christine Mitchell, David Moran, Jess Puglisi-Sanders, Tres Ross, Patty Showers Ryan, Renee Steffen

**Staff:** Jennie Smith-Peers, Chad Matlick

## **AGENDA**

### **BUSINESS MEETING**

**Call to Order: Chair Marian Clowes**

**10:30 AM**

### **WELCOME & INTRODUCTIONS**

#### **End of Year Reflections**

- Welcome and introduction to new board members Brock Malcolm, David Moran, and Jess Puglisi-Sanders

**Consent Agenda: Chair Marian Clowes**

**10:45 AM**

The following items are part of a consent agenda package. Please review them carefully and if you have questions or concerns contact Board Chair Marian Clowes at [mclowes@sistershealthfdn.org](mailto:mclowes@sistershealthfdn.org) before the meeting.

- Approval of December 2022 BOD Minutes (Exhibit A)

### **BOARD ACTION on Approval of Consent Agenda**

**Financial Report: Treasurer Mike Lewis**

**10:50 AM**

- 12/2022 Budget Report & Financial Statement (Exhibit B)

**Director of Membership & Engagement Hiring Update** **11:00 AM**

- Update from the President & CEO

**Committee Assignments** **11:15 AM**

- Discussion of Committee Details and Assignments (Exhibit C)

**Membership Update: Staff** **11:30 AM**

- As of 2/28 we have received 53 renewals, with a value of \$58.2K in revenue, compared to 52 renewals for \$41.8K in revenue in 2022.
- Administering online memberships through our CRM requires less staff time and resources
- Discussion of Lapsed & Potential New Members Prospects (Exhibit D)

**CEO Report** **11:45 AM**

- The President & CEO will provide an update on strategic priorities, Ascendium and the Conference (Exhibit E)

**Future 2023 Board of Directors Schedule Meeting**

- June 16 (Friday) 10:30 AM -12 PM (lunch provided) - Parkersburg Area Community Foundation, Parkersburg
- Oct 2 (Mon) 11 AM (lunch provided) - Community Foundation for the Ohio Valley, Wheeling.
- December 1 (Friday) 10:30 AM -12 PM (lunch provided) - Greater Kanawha Area Foundation, Charleston

**Adjournment & Lunch** **12:00 PM**