



**2017 BOARD OF DIRECTORS ADVANCE SESSION  
AGENDA**

*St. John 23<sup>rd</sup> Pastoral Center – Charleston, WV*

**5:30 PM - Wednesday, May 24th: Board of Directors & Staff Dinner & Community Tour**  
***(Meet in lobby of St. John 23<sup>rd</sup> Pastoral Center at 5:15 PM)***

- Tour of Recovery Point of Charleston, WV ***(THANK YOU, Sue Sergi for arranging!)***
- Dinner at Bridge Road Bistro (individual dinner bills)

**Thursday, May 25<sup>th</sup>: ADVANCE SESSION (on-site):**

- GOALS:**
- (a) Prepare Parameters for Strategic Framework Roll Out**
  - (b) Enhancing Board Engagement & Revenue Generation**
  - (c) Review & Focus on New Initiatives**

**8:15 AM: Breakfast**

**9:00 AM: Board Advance Session Begins:**

- A. New Strategic Plan Framework's Implementation & Focus on Organization Impact
  - a. *Board Roles vs. Staff Roles in Advancing Our Business Model & Revenue Generation Plan*
  - b. *Mission Moments & Celebrating/Tracking Successes*
  - c. *Public Policy Priorities*
  - d. *National Funders Engagement*
- B. Enhancing Operations: Guest Speaker: Rebecca McPhail, WV Manufacturers Association (10:45 AM)  
***Providing a Professional Association comparison for Philanthropy WV***
- C. Reflections, Take Aways, & Next Steps
- D. Lunch Break with Operational Updates by Staff:
  - a. Hilaria Swisher, Office Assistant update on Online Payments, A/R Collections, & Office Management
  - b. Grace Mc Daniel, Director of Programs & Services on Program Development, Google Analytics, & Online Systems
  - c. Paul D. Daugherty on Program Partnerships & Membership Development

**1:30 PM – Thursday, May 25<sup>th</sup>: Brief Business Meeting**

**Call to Order - Susie Nelson**

**1:30 PM**

**CONSENT AGENDA: Chair Nelson**

*The following items are part of a consent agenda package. Please review them carefully and if you have any questions or concerns contact Paul Daugherty at [paul@philanthropywv.org](mailto:paul@philanthropywv.org) or 304-517-1450. If you wish to remove any item for discussion, please contact Paul Daugherty or Susie Nelson ([Susie@cfjov.org](mailto:Susie@cfjov.org) or 304.242.3144) before the meeting.*

- **Approval of February 2017 BOD Minutes:** *(see Attachment A)*
- **President's Report:** *For Your Information!*

**BOARD ACTION on Approval of Consent Agenda**

**Unfinished Business:**

- **2016 Fiscal Year Annual Audit & Form 990** **1:35 PM**  
*Our audit firm of Arnett Carbis & Toothman will join us to present the annual audit and Form 990 to the Board of Directors for approval.*

- **Approval of YTD 04/30/17 Financials Report:**

(see Attachment B)

**New Business:**

- **Approval of New Memberships** **2:05 PM**  
*Applications and/or dues have been received for the following new members that the board are asked to approve:*
  - *United Methodist Foundation of West Virginia (Private)*
  - *AT&T (Corporate)*
  
- **Board Roles & Responsibilities Update** **2:15 PM**  
*As requested and identified as a priority in the 2016 Board Planning, the attached document is for board review and adoption to update board roles and responsibilities.*
  
- **Approval of PEO/Employee Leasing Firm & Updating of Insurance Coverage** **2:25 PM**
  
- **Adoption of “MEANINGFUL ACTION: Learning, Leveraging, & Leading” Strategic Framework** **2:40 PM**
  
- **Appointment of Nominations Committee**
  
- **State of Philanthropy WV – Paul D. Daugherty** **2:50 PM**

**Meeting Adjournment**

**3:00 PM**

**NEXT MEETING:**

**3<sup>rd</sup> Quarter MTG: Thursday, August 24, 2017 – Proposed Location Change to Wheeling - 10 AM to 2 PM**

**4<sup>th</sup> Quarter MTG: Thursday, November 30<sup>th</sup> from 10 AM to 2 PM at Philanthropy WV Offices in Morgantown**