



AGENDA

BOARD OF DIRECTORS MEETING

Thursday, February 23, 2017 ~ 10:00 AM to 2:00 PM

In-Person: Steptoe & Johnson's Law Firm Offices at 400 White Oaks Blvd, Bridgeport, West Virginia

- 10:00 AM Call to Order & Introductions – Susie Nelson, Board Chair**
- 10:05 AM Approval of Minutes – Chair Nelson *Attachment A***
- 10:10 AM Updating Board & Staff COI, Confidentiality, & Whistle Blower Policies**
- 10:15 AM Finance & Administration Committee Report – Treasurer Tres Ross & Paul**
 The 2017 YTD Financials will be reviewed and the 2016 End of Year Financials will be reviewed. The grants tracking spreadsheet will be updated. Paul will report on the review of current insurance providers and employee leasing firms to determine best service and coverage for the organization.
Attachments B, C and D
- 10:40 AM Membership & Programs Committee Report – Chair Sue Sergi *Attachment E***
 Ms. Sergi will report on the new committee’s work including the status of 2017 membership renewals, programs underway, and present new proposed membership criteria as follows:
 “Per the priorities identified by the new strategic action plan, the Membership & Program Committee has established a new member category titled **“Philanthropic/Professional Advisors”**. This category is for those who are professional or philanthropic advisors for grantmaking foundations such as lawyers, CPAs, accountants, trust officers, wealth managers, or foundation consultants (which needs to be specifically outlined). This membership can NOT include those who might try to pay a lower amount when they represent a foundation or serve on its board. Philanthropy WV will ensure that those in this category honor the Non-Solicitation policy. The intent is to engage those who are advisors to philanthropists and who might need specific trust and foundation planning to be a part of our membership. This is done by our peer organizations and has been a successful way to engage all those involved in philanthropy. Philanthropy WV will host at least two webinars a year and at least one continuing education credit session at the Annual Conference. The rates will be \$750 per individual member up until three come from the same firm, company or bank of which the rate for more than 3 from the same firm will be \$2,500.”
- 10:55 AM Joint Public Policy & Advocacy Committee– Chair Diane Hinkle *Attachment F***
 Ms. Hinkle will update on the work of the PPAC and matters underway for 2017. One recent program was the jointly hosted WVNPA and Philanthropy WV hosted the joint Policy Institute on January 26th at the WV State Capitol. The policy institute evaluation summary is attached.
- 11:05 AM WV Nonprofit Association**
 An update on the WVNPA progress and impact will be provided.
- 11:15 AM Executive Committee – Chair Nelson**
 Chair Nelson will report on any major developments or matters underway.

UNFINISHED BUSINESS:

- 11:30 AM Strategic Plan Development – Chair Nelson *Attachment G***
 The Board will review the updated Strategic Plan outline to finalize and determine final steps for implementation and launch this summer.

12:15 PM Lunch Break and discussion of your current work.

12:45 PM Revenue Generation: Philanthropic Partners Program & Sponsorships - Paul
Board Members will review the outline of the 2017 revenue generation plans specifically around our philanthropic partners programs and corporate sponsorships. We will review the adopted plan and the sponsorship opportunities packets. *Attachments H&I*

NEW BUSINESS:

1:00 PM Proposed Change of Agent for Insurance Services (D&O, General Liability, etc.)
The recent review of current insurance coverage raised the question of Philanthropy WV moving our “agent of record” for our insurance to a new in-state vendor. The committee has reviewed and proposes to the board of directors moving our agent of record from RUST Insurance based in Washington, DC to Thornburg Insurance of Huntington, WV. Additionally, we will discuss the plans to add a Cyber Security policy and a Professional Liability policy to compliment our current insurance for D&O, General Liability and Employee Theft at Travelers Insurance.

1:15 PM Approval of Operating Guidelines between Philanthropy WV and the WVNPA
The updated draft of the Operating Guidelines between Philanthropy WV and the WVNPA will be reviewed and approved by the Board of Directors. This specifically outlines our processes for this working relationship and updating all past documentation. *Attachment J*

1:35 PM President’s Report: *Attachment K*
Paul will discuss highlights of his report updating on operations, programs, and overall organizational developments. This includes a report on our USDA RCDI collaborative grant with the WVNPA and introduction of Tasha Anderson, program coordinator for the program who will be attending the meeting.

2:00 PM Meeting Adjournment

REMINDER to JOIN US for 2017 Meetings:

- *Evening of May 24th and Morning/Early Afternoon of May 25, 2017: Charleston, WV*
- *August 24, 2017: Offices of Steptoe & Johnson in Bridgeport, WV*
- *November 30, 2017: Philanthropy WV Office in Morgantown, WV*