

## 2016 Philanthropy WV Office Move

Philanthropy WV Board & Executive Committee approved a one time use of \$1,500 from reserves for the expense not included in our budget for 2016.

<u>Vendor</u>	<u>Amount:</u>	<u>Notes:</u>
<b><i>Expenses from Special Budget</i></b>		
Handy Man Repair Services	\$ 250.00	Office construction/door installation
Lowes	\$ 168.18	Purchase of door and supplies
Sherwin Williams, Lowes, Wal-Mart & Dollar General	\$ 125.55	Paint Supplies
Central Van Storage	\$ 664.22	Moving Company Costs
Lowes	\$ 76.30	Shelving & Desk installation
<b>Sub-Total</b>	<b>\$ 1,284.25</b>	<b>Funds used from approved \$1,500 with remaining \$215.75</b>
<b><i>Expenses out of Regular Budget:</i></b>		
Target	\$240.20	Supplies, lamps, coffee pot, etc.
<b>TOTAL EXPENSES:</b>	<b>\$1,524.45</b>	
<b><i>In-Kind Contributions:</i></b>		
	<b>Est. Value</b>	
Cleaning Servcies provdied by Grace		Scrubbing of all walls, vaccumming and perparation of new space
Painting Services provided by Paul		Painting of walls in all offices
Book shelvesand furniture donated by Paul	\$100.00	
New Phones donated by Orion Strategies	\$264.00	Purchasing new would be \$132.00 each
Additional office funiture from WVPB		Excess equipment (2 book shelves, 1 filing cabinet, and 1 storage cabinet) loaned for our use.
<b>OVERALL Expense as of 04/12/2016</b>	<b>\$1,888.45</b>	<b>Plus saved costs for cleaning and painting labor plus the office furniture</b>
		Please note a few other expenses will be made with the remaining \$215.00 before the end of April.